



OLD WHALING STATION ADOBE & GARDENS

DECORATING AND OTHER GUIDELINES

1. Lighting is provided by the OWS. There are overhead lights and indirect lighting throughout the garden.
 - For additional décor, you may use shepherd hooks for hanging LED lanterns (contact the office for specifications).
2. Nothing hanging from tree branches.
3. Nothing nailed to the tree trunks or the walls.
4. Ice, water, or drinks cannot be disposed of on the flower beds.
 - The sink in the utility room is for this purpose.
5. Tables and chairs on brick area only.
6. No open flames of any kind in the gardens (no light sparkles either).
 - Exception: candles inside candle holders for the tables OK.
7. No bird seeds, rice or confetti can be used at all.
 - Natural flower petals OK – artificial flowers will have to be picked up after event.
8. No pets inside the house.
 - Certified service dogs, on a leash, might be allowed in the gardens only. Please notify the Office in advance.

INVENTORY

APPLIANCES

- 1 Vacuum cleaner (in utility room)

TABLES (Located in Outdoor Shed)

- 10 60” Round Tables (seats 6 to 8 people per table)
- 6 72” x 30” Rectangular Tables (seats 6 to 8 people per table)
- 3 48” x 30” Rectangular Tables
- 1 Six-foot ladder

CHAIRS (Located in Closet)

125 Folding wooden chairs (white with white padded seat)

MISC. ITEMS (Located in Utility Room or Sunroom Closet)

- 3 Fire Extinguishers (upstairs hall, living room, kitchen)
 - 2 Outdoor extension cords (orange and green)
 - 2 Step Ladders
 - 1 Portable wheelchair ramp
 - 1 Dolly
 - 1 First Aid Kit
- Brooms, dust pan, misc. toolbox
Toilet paper, liquid hand soap & paper hand towels are provided in each restroom.
Hand sanitizer is available in the sunroom.

OUTDOOR LIGHTING & ELECTRICAL OUTLETS

There are outlets at the bottom of each of the three lampposts located adjacent to brick patios, providing **20 amps TOTAL**. There is one separate dedicated outlet located on the outdoor corner adjacent to the utility room, next to the electric meter. Lampposts turn on automatically at dusk.

ITEMS NOT PROVIDED THAT YOU MAY NEED TO BRING

Linens, outdoor trash receptacles and trash bags, outdoor heaters, canopies & tenting.

THANK YOU VERY MUCH, WE LOOK FORWARD TO HAVING YOU HERE!